

NORTH CAROLINA LAW ENFORCEMENT ACCREDITATION NETWORK

**JUNE 9, 2000
BURLINGTON, NC
MINUTES**

President Sue Wales called the North Carolina Law Enforcement Accreditation Network meeting to order at 10:00 a.m. on June 9, 2000.

There were 22 agencies in attendance, represented by 33 people. Agencies represented were:

Albemarle Police Department
Burlington Police Department
Cary Police Department
Conover Police Department
Cumberland County Sheriff's Office
Durham County Sheriff's Office
Durham Police Department
Fayetteville Police Department
Garner Police Department
Gaston County Police Department
Greensboro Police Department
Greenville Police Department
Henderson Police Department
Hillsborough Police Department
North Carolina State Highway Patrol
North Carolina State Bureau of Investigation
Pitt County Memorial Hospital Police Department
Raleigh Police Department
Salisbury Police Department
Shelby Police Department
UNC Public Safety
Winston-Salem Police Department

Secretary David Plyler presented the minutes from the April 14, 2000 meeting in Cary. Minutes were approved.

Treasurer Rick Buchanan reported a current balance of \$9,877.32, which includes \$3,625.00 from donations for the CALEA Conference, March 2001. The treasurer's report was approved as read.

During the old business discussion Randall Brady gave an update from the Executive Committee on the March 2001 CALEA Conference in Greensboro with the following:

- ◆ Still knocking on doors for cash contributions to help sponsor the conference.
- ◆ Will accept any funding offered
- ◆ NCLEAN may have to totally fund the hospitality room on Wednesday and Thursday nights, at a cost of \$1,500.00 per night
- ◆ Hoping Coca-Cola will contribute to help off set cost
- ◆ Competitive events are on-going

Frank Stout gave an overview on the Highway Patrol's April on-site. He stated it was tough, but the Highway Patrol received favorable comments in the on-site assessment report.

Brenda Matthews inquired about ordering NCLEAN pins. Rick Powers said he would check with another vendor on a price. It was decided through discussion from members present that 1,500 pins should be ordered. Motion carried to order pins from the lowest vendor.

The question was raised about having more NCLEAN brochures printed. Brenda Matthews stated she would check and see how many she had on-hand.

During the new business discussion it was noted the following are preparing for on-sites:

- ◆ August 5th - 9th--UNC
Ollie Bowler gave a report on preparation for on-site and distributed a Public Notice from his department. He stated they would have a qualitative assessment.
- ◆ August 12th - 16th-- Cary
regular on-site
- ◆ August 26th-30th -- Greenville
qualitative on-site.
- ◆ August 26th - 30th--Winston-Salem
regular on-site

Sue Wales discussed the PAC meeting held each Wednesday at the CALEA Conferences. She said a suggestion had been made to hold the meeting at later time due to the lack of attendance. None of the Commissioners attend this meeting.

Questions concerning the standards to be reviewed, including Standard 74.1.2, were discussed. A discussion was held on logging subpoenas.

Discussion held and motion carried giving authorization to the Executive Committee to determine the amount of money to be used from the budget for the Greensboro CALEA Conference, March 2001.

A discussion was held on the need to increase the NCLEAN dues. Mark Brooks asked Sue Wales if she would inquire at the PAC meeting in Schaumburg, on the dues of other entities and give a report at the next NCLEAN meeting. A motion was carried regarding this matter.

Mike Dellinger commented that Durham Police Department had made inquiry on hosting the CALEA conference in 2003.

President Sue Wales advised the following dates and places for future NCLEAN meetings:

Gaston County Police Department - August 11, 2000
Durham Police Department - October 13, 2000
Garner Police Department - December 8, 2000
Greensboro Police Department - February 9, 2001

Discussion was held on the need of training issues for new agencies getting into the accreditation process. It was suggested to have issues discussed at future meetings on how to set up files, multi bulleted standards, job task analysis, and technology issues, i.e., computer files.

Sue Wales and Sergeant Jeff Insley, Salisbury Police Department, presented a most informative training program on "Developing Mission, Vision and Value Statements; The First Step in Developing A Strategic Plan." Sue asked each department represented to bring the strategic plan of their department to the next meeting. NCLEAN mission statement will be discussed at the next meeting.

Being no further business, the meeting was by President Sue Wales at 12:30 p.m.

Respectfully submitted

First Sergeant J. D. Plyler
NC Highway Patrol