

North Carolina Law Enforcement Accreditation Network  
Winston-Salem Police Department, Winston-Salem, NC  
June 8, 2001  
Minutes

President Sue Wales called the North Carolina Law Enforcement Accreditation Network meeting to order at 10:00 AM on Friday, June 8, 2001.

There were 22 agencies in attendance, represented by 35 people:

Albemarle Police Department  
Burlington Police Department  
Cary Police Department  
Conover Police Department  
Durham County Sheriff's Office  
Elon College Police Department  
Garner Police Department  
Gaston County Police Department  
Greensboro Police Department  
Greenville Police Department  
Hillsborough Police Department  
King Police Department  
Kinston Police Department  
North Carolina State Highway Patrol  
Pitt County Memorial Hospital Police Department  
Raleigh Police Department  
Salisbury Police Department  
Shelby Police Department  
Tennessee Valley Authority  
UNC-Chapel Hill Public Safety  
Wake Forest University Police Department  
Winston-Salem Police Department

Bill Cobb welcomed those in attendance to Winston-Salem. He introduced Assistant Chief Pat Norris, who gave some brief remarks.

President Wales welcomed members in attendance from Tennessee Valley Authority.

A special appreciation presentation by Marilyn Stieneke, on behalf of NCLEAN, was given to Randall Brady for all his hard work with the CALEA Conference in Greensboro. Brady thanked everyone for all the time and efforts in helping him make the conference a success. He stated the cost of the conference was over \$100,000.00.

Secretary David Plyler presented the minutes from the April 2001 meeting at the Cumberland County Sheriff's Office in Fayetteville, NC. Motion made to accept minutes. Minutes were approved.

Treasurer Rick Buchanan reported a balance of \$11,215.24 in the budget. A motion was made to accept the treasurer's report. Report approved as given.

### **Old Business:**

Reports from recent on-sites:

- Rick Buchanan, Durham County Sheriff's Office, reported agency jurisdiction was an issue during the on-site for his agency. Several files were returned for file maintenance but the department is in compliance with all applicable standards.
- Albemarle Police Department had an on-site on April 21, 2001.
  - Three policies needed re-writing
  - Additional information requested on who gives officers authority to carry weapons
  - Other issues were subordinate taking orders from supervisor, crime scene and access to equipment (wanted photographs in file).
  - A change in policy for securing weapons was needed.

The assessors were "nit-picky". They did not want any interviews with personnel.

- Cumberland County Sheriff's Office - No members were present
- Durham Police Department - No members were present

### **New Business**

President Wales discussed the need for mock assessors and asked that any NCLEAN members interested put their name on the list.

President Wales discussed the Greensboro CALEA Conference and read a letter composed for Mr. Sylvester Daughtry on complaints from the conference. A delegation of NCLEAN members will travel to Fairfax on June 19 to meet with Mr. Daughtry.

A handout was distributed and discussion held on the four new standards:

- 1.2.9 The agency has a written directive governing biased-based profiling and, at a minimum, includes the following provisions (bullets a-d). (MMMM)
- 11.4.3 The agency has a system for ensuring that periodic reports, reviews and other activities mandated by applicable accreditation standards are accomplished. (MMMM)
- 22.2.10 The agency makes available to employees an Employee Assistance Program (EAP) designed to assist in the identification and resolution of concerns....(OOOO)

- 35.1.15 A written directive establishes a Personal Early Warning System to identify agency employees who may require agency intervention efforts. (bullets a-f). **(OOMM)**

President Wales distributed a letter from Sylvester Daughtry requesting that she attend a meeting of the ad hoc Police Performance Measurement Sub-Committee. (4.9 Performance Measurement Task Force) The purpose of this sub-committee is to engage the professional community in a discussion of how to measure police agency performance, how to incorporate such measures and indices in the accreditation process, as well as annual reporting to CALEA. A date and location for the meeting will be made once it is determined how many are willing to participate in this project.

Bill Cobb presented an excellent and most informative training session on Strategic Planning which included a video made by the Winston-Salem Police Department. His presentation and video outlined the commitment, goals, objectives, and priorities of the department and their approach to developing and utilizing each level of assignment for continued effectiveness in providing effective law enforcement services.

Date/sites for future NCLEAN meetings:

- August 10                      Durham County Sheriff's Office
- October 19                     Hillsborough Police Department
- December 14                 Greenville Police Department
- February 8 , 2002            Morehead City Police Department

The meeting concluded at 12:10 PM.

Respectfully Submitted  
First Sergeant J. D. Plyler (E-mail)  
NC Highway Patrol